

Grassroots Networking tips: Sending a Thank-You Note

As you know, serving as an elected official is a tough job, one that doesn't always come with a lot of praise. A simple thank-you note can go a long way in establishing a relationship with your legislator and can create goodwill.

The following may serve as a quick template to consider when thanking your legislator, legislative assistant and/or staff, or other policymaker.

[Date]

Re: Thank you for [meeting, conversation, vote, etc.]

Dear Representative/Senator [Last Name]:

Thank you for [action, vote or consideration, etc.]. Describing the positive effects that the

legislator's action will have on your city or town in 2-3 sentences is all that is necessary.

An email, hand-written note, or letter is always appreciated. NCLM appreciates your

efforts as a League LINC advocate to establish positive relationships with your delegation!

Sincerely,

Your Name

Title

Town or City Name