

Shane Fox

387 Tarry Acres Circle, Blowing Rock, NC 28605
828-729-6546

PROFESSIONAL EXPERIENCE

Town of Blowing Rock, NC

May 2019 to May 2023

May 2024 to Present

Town Manager

- Direct supervision of 7 departments with over 100 total employees – Water/Sewer, Police, Fire, Street, Sanitation, Planning and Zoning, Park and Recreation, and Administrative.
- Execution of policies, directives, and legislative action of a five-person elected Council and Mayor
- Formation and execution of bi-annual retreat for Town Council, allowing for public input
 - Developed a “top ten” priority list from retreat to focus Town Council, staff and public – monthly updates
- Acquisition of multiple parcels of property for EDC purposes – parking, park and recreation, and green space
- Development of over \$15m in new water and sewer projects – plant upgrades, line replacements, and expansion
- Development and completion of four streetscape projects – road widening, storm water, sidewalks, and paving
- Development of a town-wide stormwater plan and policies
- Issuance of General Obligation for Water, Sewer, Roads, and Parks (\$7M)
- Creation of a Park and Recreation Advisory Committee and successful PARTF grant (\$500K)
- Successful development and implementation of Phase 1 and Phase 2 of Memorial Park
- Creation of Destination Team to implement paid parking and successful TDA
- Acquisition of a \$4.8 million water and sewer grant for Main St. replacement to begin in 2022
- Implementation of town-wide new compensation plan – first new plan implemented in TOBR in over a decade
- Development of a COVID task force, public safety, town-wide communication, and daily updates to the Council
- Creation of the Blowing Rock Academy – childcare for town employees
- Drafted and submitted a local bill to allow for the Town to move forward with employee housing

Alexander County, NC – Taylorsville, NC

May 2023 to May 2024

County Manager

- Direct supervision of 26 departments with over 400 total employees
- Implementation of County-wide budget process that resulted in savings of over \$2M
- Creation and implementation of Leadership program for current and aspiring supervisors and leaders
- Executed policies, directives, and legislative action of a five-person elected Commission.
- Successful development of several infrastructure projects, including lift stations, water tank, and water line expansion
- Development of implementation of a County-wide pay plan, first in 10 years
- Development of a County-wide Fire coalition to strength relationships among County Fire Departments and County staff

Cleveland County, NC – Shelby, NC**April 2018 to May 2019****CFO/Deputy County Manager**

CFO and Deputy County Manager of Cleveland County, NC (Pop. 100,000) with a total operating budget of \$150 Million and 850 FTE.

- Served as Deputy County Manager – Public Safety/Internal Administrative Functions/EDC
- Executed policies, directives, and legislative action of a five-person elected Commission.
- Aids in the development and establishment of Commission strategic goals and implementation of long-term strategic plan.
- Coordinates, facilitates, and confers with 26 department heads to resolve problems, exchange information, and provide guidance.
- CFO – Development and administration of annual budget of \$150M allocated within 26 departments and 47 individual funds, including 13 active capital project funds.
- Preparation of annual CAFR statements and preparation of monthly and quarterly budget and brief statements
- Successfully developed and implemented a ten-year capital plan, critical to the long-term strategic goals.
- Successfully bid and implemented County-wide ERP Software conversion; first since 1988.
- Successfully bid of audit services – change in auditors for the first time since 2004.
- Re-engineering of EMS and Central Collections resulting in annual savings/earnings of \$500K.
- Creation of Investment Team with projected earnings of \$1M annually vs. \$350K prior to establishment.
- Left position due to the Blowing Rock Opportunity

High Country Council of Governments - Boone, NC**2015 to 2018****Executive Director/Finance Director/HR Director**

Executive Director/Financial Director/ HR Director - High Country Council of Governments – operating budget of \$6.5 Million with 26 Local Government members and 25 total FTE.

- Direct supervision of 25 FTE staff in-house within 4 departments
- Accountability to an Executive Board of 26 Local Elected Officials – including bi-monthly meetings with Advisory Board of 9 Local Elected Officials and monthly meetings with full Executive Board of 26.
- Finance Director over all daily finance operations –
 - Preparation of annual budget
 - Preparation of annual audited financial statements
- Manages and administers human resources functions for the HCCOG, to include payroll, policies and procedures, insurance, benefits, retirement programs, workers compensation, staff development and employee law compliance.
- Consolidation of administration positions (Executive Director/Finance Director/HR Director) in July 2016 resulted in annual saving of approx. \$150K.
- Complete re-engineering of capital programs including Information Technology and Fleet Infrastructure resulted in annual savings of approx. \$50K. Establishment of long-term CIP plan.
- Organize and facilitate quarterly Manager's meetings with local County and Municipal Managers, Local Chamber of Commerce, Economic Development and NC Regional Legislatures including 3 State Senators and 3 NC House Representatives.
- Daily Collaboration with NC Department of Commerce, Workforce Solutions, Rural Economic Development, Department of Aging, Appalachian Regional Commission and Economic Development Administration
- Left position due to the Cleveland County opportunity

Martin Starnes & Associates, CPAs, Hickory NC

2005 to 2015

Audit Manager and Lead Governmental Consultant

Planning, supervision, management, and consulting of various audit clients, including extensive Governmental experience, 50 total FTE.

- Audit Management and advisory functions for over 75 audit clients in the areas of Governmental and Non-Profit, including Counties, Municipalities, Housing Authorities, Water and Sewer, and Non-Profit.
- Consulting of Local Government Housing Authorities (Chapel Hill, Rocky Mount, Greenville, Gastonia, Carrboro)
- AUP with NC SBI on fraud and investigation services
- Preparation of over 100 sets of Financial Statements for Municipalities, Counties and Non-Profit Clients.
- Performance of over 100 presentations of Audited Financial Statements to Governing Boards.
- Extensive Single Audit, Yellow Book, and Grant Audit Compliance.
- Managing a staff of over 20, with duties including delegation of audit assignments, review and supervision of audit work, client planning meetings, and client closing meetings.
- Administrative human resource functions including the training, counseling, interviewing, and hiring of staff.

Gilliam, Coble and Moser, LLP, Burlington NC

2001 to 2005

Senior Accountant

Planning, supervision, management, and consulting of various audit and tax clients, Non-Profit and Governmental clients

- Planning and supervision of For Profit and Retirement Plan audits including the management and administration of up to 10 staff members.
- Senior In-Charge of over 20 audits in the areas of Governmental, Non-Profit and For Profit.

Education:

2001 Bachelor of Science: Business Administration Accounting
Appalachian State University
Boone, NC

Caldwell Community College
Hudson, NC 1996-1998

Current and Past Community Boards:

- Village Foundation of Blowing Rock Board Member - current
- Children's Council of Watauga County Executive Board Member – current
- Watauga Housing Council Board Member – current
- Blowing Rock Chamber of Commerce Board Member – current
- 321 Corridor Committee Member - current
- High Country Caregivers Foundation – Treasurer and Executive Board Member - past
- Region D Development Corporation Board Member - past
- North Carolina Association of Regional Council Board Member - past
- Development District of Appalachian Board Member - past
- NCGFOA Member (NC Government Finance Officers Association) - past
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