

**JUSTIN W. WHITESIDE**  
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## **OBJECTIVE**

Aspiring to bring fresh perspectives and dedicated leadership to the North Carolina League of Municipalities Board of Directors. Committed to advocating for policies that strengthen municipalities and enhance local governance, leveraging my experience in public service and legislative affairs to support the League's mission.

## **PROFESSIONAL EXPERIENCE**

### **Town of Ocean Isle Beach**

#### ***Town Administrator, 2024 – Present***

- Work with the Mayor and Board to develop a clear vision of the future for the community and organization
- Oversee the overall management of the Town
- Oversee the budget development for the Town
- Meets and speaks with community groups, citizens, and other public agencies
- Cooperate with other governmental units as necessary to provide professional and effective services to the citizens

### **Town of Ocean Isle Beach**

#### ***Assistant Town Administrator, 2015 - 2023***

- Act in the absence of the Town Administrator
- Assist with the overall management of the Town
- Assist in coordinating capital projects to include bidding and awarding various construction projects
- Resolve citizen complaints and employee relation issues
- Provide information and problem-solve with elected officials
- Represent the Town to a wide variety of governmental and community agencies
- Interpret, explain, and answer questions on Town ordinances and policies for the public, news media, and Town staff
- Apply, coordinate, and monitor grant funding and programs
- Manage post-storm response, including working with FEMA and NC Emergency Management to obtain cost reimbursement

### **Town of Ocean Isle Beach**

#### ***Planning & Inspections Director 2013 - 2015***

- Directed the work of staff in the functions of planning, land use, development, code enforcement, CAMA, floodplain administration, CRS coordination, plans review, and building inspections

- Acted as technical advisor and staff support for the Planning Board and Board of Adjustment
- Provided technical advice to the Board of Commissioners on development issues
- Served as the CAMA Local Permit Officer (LPO)

#### **Town of Ocean Isle Beach**

##### ***Planning Director, 2008 - 2013***

- Directed and participated in the work of long and short-range planning, developmental plan review, CAMA, zoning, and other regulatory compliance
- Prepared various reports for Town and State officials
- Consulted and coordinated with property owners, developers, builders, engineers, architects, and planners
- Interpreted, negotiated, and enforced the development and zoning ordinances
- Served as the CAMA LPO

#### **Town of Ocean Isle Beach**

##### ***Code Enforcement Official, 2003 - 2008***

- Enforced zoning, housing, sign, and nuisance ordinances
- Issued warnings and civil citations for violations
- Maintained records of inspections, zoning and code violations, and other work activities
- Enforced FEMA floodplain regulations
- Served as the CAMA LPO

## **EDUCATION**

#### **Appalachian State University**

##### **Bachelor of Science in Business Administration (BSBA)**

**1999-2003**

#### **University of North Carolina**

##### **School of Government**

- Professional development courses

## **COMMUNITY AND PROFESSIONAL INVOLVEMENT**

- Town of Shallotte Planning Board Member 2012 – 2017 (Past Chairman)
- NC Beach, Inlet, and Waterway Association Board Member 2021 – Present (Current Vice-Chairman)
- NC League of Municipalities Legislative Policy Committee Member 2023- Present
- Union Elementary School – Parent Advisory Council 2022 – Present (Current President)
- NC Institute of Political Leadership – Spring 2025 Class

\*References are available upon request