



Regional Master Municipal Clerks Academy
May 2025
Eastern / Piedmont Regions, Mountain Region & Virtual Session

8:30 – 8:45 a.m. Registration and Refreshments

8:45 – 9:00 a.m. Welcome and Announcements

9:00 – 10:30 a.m. **Public Comment Periods: New Developments**

Drafting and applying clear rules for the public comment period is a constant struggle for many towns. This session will review the statutory and constitutional rules surrounding public comment periods, with a particular focus on new case law developments that might impact how towns draft and implement these rules.

Kristina Wilson, Assistant Professor, UNC School of Government

10:30 – 10:45 a.m. Break

10:45 – 11:45 a.m. **Office of the State Auditor**

The North Carolina Office of the State Auditor (OSA) audits more than \$100 billion in state assets and liabilities each year, bringing transparency to local, state, and federal government. State Auditor Dave Boliek will present an overview of OSA operations, how it relates to local government, and answer questions about role of OSA in North Carolina.

Dave Boliek, State Auditor for the State of North Carolina

11:45 – 12:45 p.m. Lunch

12:45 – 1:45 p.m. **Phishing and Public Records Requests**

The law often lags behind the breakneck speed of technological advances and the public records law is no exception. As towns are inundated with suspicious-looking requests, how are clerks to assess which requests are legitimate and which are security risks? This session will focus on the legal framework surrounding phishing and public records requests as well as some practical tips for dealing with phishing, bots, and other bad actors.

Kristina Wilson, Assistant Professor, UNC School of Government



1:45 – 2:00 p.m. Break

2:00 – 4:30 p.m. **Conflicts: Scenarios**

This interactive session will review the law surrounding ethics and conflicts of interest. Participants will then work in groups to apply their knowledge to real-life scenarios. The groups will have a chance to share and discuss various approaches and learn practical tips from other participants.

Kristina Wilson, Assistant Professor, UNC School of Government

4:30 p.m. Closing Remarks and Adjournment

The Academy is sponsored by the School of Government at UNC Chapel Hill in cooperation with the NC League of Municipalities and NC Association of Municipal Clerks. The School of Government is the International Institute of Municipal Clerks' official provider of educational programs for clerks in North Carolina. Clerks who attend all Academy sessions and successfully complete the required assessment will be eligible to receive 3 points from the IIMC toward designation as a Certified Municipal Clerk or Master Municipal Clerk and 6 hours of credit toward certification or recertification as a NC Certified Municipal Clerk, a designation offered by the NCAMC. No partial credit can be awarded.

INSTRUCTOR BIOGRAPHIES

Dave Boliek – Dave Boliek became the 21st State Auditor of North Carolina on January 1, 2025. Born in Lincolnton, North Carolina, Dave has lived in Fayetteville, Durham, Eden, Greensboro, Chapel Hill, Thomasville, Hickory, Boone, and Raleigh. He is a former prosecutor, small business owner, and most recently worked as an attorney and served as Chairman of the UNC-Chapel Hill Board of Trustees. Dave's legal career includes being an Assistant District Attorney in Cumberland County, where he prosecuted crimes in District and Superior Courts, and as a litigator practicing in State and Federal Courts. As Chairman of UNC-Chapel Hill Board of Trustees, Mr. Boliek led the effort to eliminate the university's operating deficit and created the Board of Trustees' first Audit and Risk Committee. He and his wife Haden live in the Durham/Chapel Hill area and have four children. He is a Christian who serves as an elder in his church. Dave earned an undergraduate degree from UNC-Chapel Hill and has a law degree and master's degree in Business Administration from Campbell University.

Kristina Wilson - Kristina Wilson joined the School of Government in September 2021. Her work focuses on local government structure and authority, board procedures, and public records and transparency issues. Prior to joining the School, Wilson was a civil litigation associate at Yates, McLamb & Weyher LLP where her practice included medical malpractice defense, general liability defense, employment disputes, and constitutional matters in both federal and state court. She also worked for the U.S. Department of Justice in its Access to Justice Office. Wilson earned her J.D. cum laude from Wake Forest University School of Law where she was a published member and executive online editor of the Wake Forest Law Review. Wilson earned undergraduate degrees in English and Spanish cum laude from Georgetown University. She is a member of the North Carolina State Bar.

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