COVID-19 Public Assistance Applicant Briefing Schedule

The NC Division of Emergency Management has scheduled a series of COVID-19 Applicant Briefings for local governments and eligible nonprofits to start the FEMA reimbursement process for eligible COVID-19 emergency protective measures expenses. Two duplicate rounds of Applicant Briefings will be offered during the weeks of March 30 and April 6. After the Applicant Briefings are completed, more will be scheduled as needed. You only need to participate in one briefing. An on-demand briefing will be available after the week of April 6; the on-demand briefing will be posted on the NCEM Public Assistance COVID-19 Webpage: https://www.ncdps.gov/our-organization/emergency-management/disaster-recovery/covid-19-public-assistance.

COMPLETING THE APPLICANT BRIEFING IS NECESSARY TO START THE FEMA PUBLIC ASSISTANCE REIMBURSEMENT PROCESS. FEMA cannot begin working with you on your reimbursement requests until you have completed the Applicant Briefing. If you are unable to participate in a virtual briefing, viewing the recorded briefing will satisfy this requirement.

Because the number of individual participants is limited to 1000 per webinar, we ask that you only participate on the date and time scheduled for your NCEM Area. Please see the attached briefing schedule for the list of counties in each NCEM Area – other local governments (such as cities and public schools) and nonprofits should participate in the same webinar scheduled for the county in which you are located. To conserve space in the webinar room, we ask you to limit the number of WebEx users per organization and suggest that the persons who are (or will be) primarily responsible for managing your FEMA reimbursement requests participate in the WebEx briefing.

Attached is the NCEM COVID-19 Applicant Briefing schedule for the week of April 6. Please see important WebEx instructions below:

WebEx Instructions:

1. **Download WebEx Application**: If you have never used WebEx before, please download the application prior to your scheduled briefing at this link: https://www.webex.com/downloads.html

2. **Register for the Briefing**: Click on the meeting link in the attached applicant briefing schedule for your NCEM Area and follow the registration instructions.

3. **Join the Applicant Briefing**: Click on the meeting link listed for your NCEM Area on the date and time for that briefing:
   - You will be directed to WebEx in an internet browser or a desktop application if applicable.
   - A popup will ask for Registrait ID and Password - Follow the link for “Not Registered” (no registration is required)
   - Enter your Name and Email address
   - Click Join
   - If Prompted, the password for all briefings is: NCEM
NCEM Public Assistance Applicant Briefings – Week of April 6
PLEASE REGISTER FOR THE BRIEFING THROUGH THE
MEETING LINK LISTED BELOW THE SESSION FOR YOUR AREA

Tuesday April 7, 2020 – Central Branch

Morning Session 10:00 am - Noon
NCEM Areas 6 & 7
Meeting Link: https://ncdps.webex.com/ncdps/k2/j.php?MTID=t9863cf54bd502bdc12d189617870159d

Afternoon Session 2:00 pm – 4:00 pm
NCEM Areas 8, 9 & 10
Counties: Alamance, Anson, Caswell, Chatham, Davidson, Davie, Durham, Forsyth, Guilford, Lee, Montgomery, Moore, Orange Randolph, Richmond, Rockingham, Scotland, Stokes, Surry, Yadkin
Meeting Link: https://ncdps.webex.com/ncdps/k2/j.php?MTID=t132fbbc7fd9393a73c73f5e69b74bbbe

Wednesday April 8, 2020 – Western Branch

Morning Session 10:00 am - Noon
NCEM Area 13
Counties: Burke, Catawba, Cleveland, Gaston, Lincoln, Mecklenburg, Union
Meeting Link: https://ncdps.webex.com/ncdps/k2/j.php?MTID=t7515026f53f0a82189502b231edbc60

Afternoon Session 2:00 pm – 4:00 pm
NCEM Areas 11, 12, 14 & 15
Meeting Link: https://ncdps.webex.com/ncdps/k2/j.php?MTID=tfd33d4a342e54553163c6f6d5e72e97c

Thursday April 9, 2020 – Eastern Branch

Morning Session 10:00 am - Noon
NCEM Areas 1, 2 & 3
Counties: Beaufort, Bertie, Camden, Carteret, Chowan, Craven, Currituck, Dare, Gates, Greene, Hertford, Hyde, Lenoir, Martin, Pamlico, Pasquotank, Perquimans, Pitt, Tyrrell, Washington, Wayne
Meeting Link: https://ncdps.webex.com/ncdps/k2/j.php?MTID=t8dd65c4707471eb934eb43c2e49dcc68

Afternoon Session 2:00 pm – 4:00 pm
NCEM Areas 4 & 5
Counties: Bladen, Brunswick, Columbus, Cumberland, Duplin, Hoke, Jones, New Hanover, Onslow, Pender, Robeson, Sampson
Meeting Link: https://ncdps.webex.com/ncdps/k2/j.php?MTID=tce31127838674ad7ee4e375d8c9bb9fa